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16 bellevue ave. bloomfield, new jersey 07003 lookingglasscchildrenscenter.com 973.338.0264

SCHOOL YEAR 2022-2023

DATE	SCHOOL CLOSING
9/5	LABOR DAY
9/6	STAFF TRAINING DAY
10/10	COLUMBUS DAY
11/24 - 25	THANKSGIVING BREAK
12/26	CHRISTMAS
1/2	NEW YEAR
1/16	MLK DAY
2/20	PRESIDENTS' DAY
4/7	GOOD FRIDAY
5/29	MEMORIAL DAY
6/19	JUNETEENTH
7/4	INDEPENDENCE DAY

EMERGENCY CLOSING

In the event of a weather emergency, delayed opening or school closing, please call the school at 973.338.0264 by 5:30 am and listen to the message or visit our website at lookingglasschildrenscenter.com We do our best to limit the weather closings, but must consider the safety to travel with small children in vehicles. NO TUITION CREDIT will be issued in Emergency School Closings.

Additional Guidance to facilitate safety:

• Staff and children will be screened for fever, and other Covid-19 symptoms for prior to entry each day. Any staff or children who carries these symptoms shall not be allowed entry, nor persons that have exposure to persons that have exposures to persons known to have Covid-19 during the preceding 14 days.

We encourage parents to be on the alert for signs of illness in your child/children and keep them home when they are sick. Counting on your honesty, courtesy, and kindness in keeping everyone safe.

• All staff and children ages 2 and up shall wear cloth mask (except at nap time and when eating).

• We shall continue Healthy Hygiene Practices. Children and staff will frequently wash their hands with soap and water.

• Extra additional cleaning and sanitation will be performed.

Extra additional cleaning and santation will be performed.

 We recommend daily bath/shower; daily change to clean clothes; trimming of fingernails.

 Procedures shall be implemented to prevent

Procedures shall be implemented to prevent crowding at drop-off and pick-up.

We will carry out a schedule to accommodate the time which will be appropriate for you.

Please advise us of the time fitting to your schedule.
Entrance of parents will be limited or prohibited.
A staff will be assisting your child/children in coming in and out of our school.

Signing in and out will be done by our staff.

March								
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JUNE 16, 2022

LOOKING GLASS CHILDREN'S CENTER

Celebrating over 20 years of Academic Excellence



WEEKLY TUTION RATES

REGISTRATION FEE: \$100.00	LATE PICK FEE: \$1/MINUTE					
MORNING SESSION	5 days	4 day	3 days	2 days		
18 months - 3 years 9:00 am - 11:30am	\$ 230.00	\$ 220.00	\$ 210.00	\$200.00		
HALF DAY	5 days	4 day	3 days	2 days		
INFANT/TODDLER/PRESCHOOL 7:00 am - 12 noon or 1:00 pm - 6:00pm	\$ 265.00	\$ 255.00	\$ 240.00	\$230.00		
FULL DAY	5 days	4 days	3 days	2 days		
INFANT/TODDLER 6:30am - 6:30 pm	\$ 335.00	\$ 320.00	\$ 305.00	\$280.00		
FULL TIME	5 days	4 days	3 days	2 days		
PRESCHOOL 6:30am - 6:30 pm	\$315.00	\$300.00	\$285.00	\$270.00		
FULL TIME	5 days					
Pre K/ Kindergarten/1st / 2nd Grade 6:30am - 6:30 pm	\$290.00					

^{*} TUTION SUBJECT TO CHANGE WITHOUT NOTICE

PAYMENT POLICY

Weekly payments are due on the first day of attendance each week.

We allow for a grace period of until Friday of the same week.

There will be a late payment fee of \$5.00 if payment is NOT made by Friday of the following week, enrollment will temporarily be suspended and subject to another registration fee.

Monthly payments are due on the first day of the month and subject to 10% late payment fee if not paid by the 10th day of the month.

Enrollment may be suspended if payment is not received by the 15th.

If a payment is returned uppayable, the return fee is \$30.00

If a payment is returned unpayable, the return fee is \$30.00.

Repeated returns will require payment in cash.